



Team Palm Beach Schools Job Fair

April 3, 2024

Overview - Candidates



**YOUR
BEST
CHOICE!**
THE SCHOOL DISTRICT
OF PALM BEACH COUNTY



EDUCATE • AFFIRM • INSPIRE



Event Topics

- Event Location
- Event Details
- What to Bring
- During the Fair
- Job Fair Tips
- Job Fair Offers
- After the Fair



**YOUR
BEST
CHOICE!**

THE SCHOOL DISTRICT
OF PALM BEACH COUNTY



EDUCATE • AFFIRM • INSPIRE



Event Location

Location: South Florida Fairgrounds - Expo Center East & West

Address: 9067 Southern Blvd., West Palm Beach, FL 33411

Directions: The South Florida Fair is located on Southern Boulevard in West Palm Beach, FL, 1.5 miles west of the Florida Turnpike and 1 mile east of 441/SR7.

From I-95 South:

Exit at Southern Boulevard. Exit #68. Go west approximately 7 miles. Turn right on Fairgrounds Rd. Enter Gate 12 to main Expo entrance.

From I-95 North:

Exit at Belvedere Rd. Exit #69. Go west approximately 7 miles to Sansbury's Way. Turn left on Sansburys Way. Go south for about 1/3 mile. Enter Gate 3 on Sansburys Way to main Expo entrance.

From Turnpike South:

Exit #97, Southern Blvd. in West Palm Beach. Go west 1.5 miles. Turn right on Fairgrounds Rd. Enter Gate 12 to main Expo entrance.

From Turnpike North:

Exit #99, Okeechobee Blvd. in West Palm Beach. Go west 1.5 miles. Turn left on Sansburys Way and go south approximately 1 mile. Enter Gate 3 on Sansburys Way to main Expo entrance.

Fairgrounds Map: Click [here](#) for a map of the fairgrounds. **The event will be in the Expo Center East & West**



**YOUR
BEST
CHOICE!**

THE SCHOOL DISTRICT
OF PALM BEACH COUNTY



EDUCATE • AFFIRM • INSPIRE



Event Details

- Register in advance at <http://l.sdpbc.net/36meu> (Walk-ins welcome!)
- **Event Date:** Wednesday, April 3, 2024 **Location:** South Florida Fairgrounds
- **Arrival Time:** 10:30AM – 11:00AM (Doors will open at 11:00AM)
 - Expo East - School Based/Instructional & Non-instructional Positions
 - Expo West - Department Based/Non-instructional, support positions
- **Browse Schools/Departments & Schedule Interviews:** 11:00AM - 2:00PM
- **Last Interview Ends:** 2:00PM
**You may continue to browse schools until 1:30PM, but be sure that you do not interrupt an ongoing interview at a school table.*
- **Parking:** Parking is available in Lots 1, 2 and 3
- **Food:** Concessions available for purchase throughout the day in the Expo Center.
- **Restrooms:** Available in the Expo Centers



**YOUR
BEST
CHOICE!**

THE SCHOOL DISTRICT
OF PALM BEACH COUNTY

A High-Performing School District



Event Details Continued

At the Expo Center East

- All **School** Job Fair Tables will be in one large room
 - Certification, Substitute Teaching, Professional Development, District Support Staff
- Restrooms

At the Expo Center West

- **Department** Job Fair Tables
 - School Food Service, Transportation, Maintenance and Plant Ops,
- Private Interview tables if requested by the school
- HR Center
 - Assistance with job offers
 - Recruitment & Retention Staff
 - Compensation and Benefits
- Vendors/Sponsors
- CTA
- Concessions
- Restrooms



**YOUR
BEST
CHOICE!**

THE SCHOOL DISTRICT
OF PALM BEACH COUNTY



What to Do Before the Fair

- Register to attend at: [Registration](#)
- Download the Career Fair Plus mobile app or visit app.careerfairplus.com
- Find **The School District of Palm Beach County** and navigate to the fair
- Browse and filter the employer list
- Research Palm Beach County Schools – www.palmbeachschools.org
 - Schools will be set up by level and region, so review our schools prior to the event:
 - Schools by Region: [Click here](#)
 - Schools by City: [Click here](#)
- Favorite your employers of interest
- Digitally share your profile and resume.
 - The Resume Drop button is displayed on each employer's profile. Simply click it to share your resume. [How to Resume Drop](#)
 - Print extra copies of your resume to drop in person (We have nearly 200 schools!)
- Bring paper to write notes or reminders, pens...



**YOUR
BEST
CHOICE!**

THE SCHOOL DISTRICT
OF PALM BEACH COUNTY



During the Job Fair

- You will be given a name tag at check in.
 - Please write your name and **certification area** if applicable.
 - Non-instructional candidates, please designate **what position(s)** you are interested in.
- Candidates will browse school and department tables and share resumes. Hiring Managers may grant and schedule interviews to preferred candidates. Interviews may be conducted at school tables in the job fair room (Expo East) or you may be sent to the interview room (Expo West). Schools may interview you for a known vacancy or for potential vacancies that may become available over the summer.

If you have open-interview times, you may continue to visit school tables until 1:30. We ask that you do not interrupt ongoing interviews at school tables.

The last interview should be scheduled no later than 1:30PM.



**YOUR
BEST
CHOICE!**

THE SCHOOL DISTRICT
OF PALM BEACH COUNTY



Job Fair Tips

- Current Palm Beach County teachers who are seeking a transfer should not attend this event.
- Candidates holding a (non-education) bachelor degree or higher, interested in instructional positions should apply to the [FLDOE](#) for a statement of eligibility. Visit our [certification](#) site for more information. Click on the link for a common [list of non-education majors eligible for certification.](#)



**YOUR
BEST
CHOICE!**

THE SCHOOL DISTRICT
OF PALM BEACH COUNTY



EDUCATE • AFFIRM • INSPIRE



Job Fair Offers

Candidates who receive and accept a job offer will receive a **Notification of Job Offer Form** from the school / Hiring Manager. Once you receive the completed form you may:

1. Visit the Human Resources Center located in Expo West to attach yourself to the position

OR
2. Within 24 hours visit www.palmbeachschools.org/careers to apply to the position. (The directions to do this are on the back of the Notification of Job Offer Form)

**Please make sure you cancel any additional interviews if you have accepted a position. An HR Representative can assist you if needed.



**YOUR
BEST
CHOICE!**

THE SCHOOL DISTRICT
OF PALM BEACH COUNTY



After the Job Fair

- If you receive a job offer and have submitted the online application for that job, the Department of Recruitment & Retention will contact you via email within 3 days to notify you of the hiring requirements.
- Not all candidates will receive a job offer, but many more jobs will become available throughout the summer. Make sure you monitor job openings at www.palmbeachschools.org/careers and apply for positions as they are advertised.
- Instructional candidates with valid certification not offered a position should submit their resume to teach@palmbeachschools.org to be placed in our teacher applicant pool.



**YOUR
BEST
CHOICE!**

THE SCHOOL DISTRICT
OF PALM BEACH COUNTY



EDUCATE • AFFIRM • INSPIRE



Questions

Contact us via email at teach@palmbeachschools.org

Phone: 561-434-8013

During the fair

HR Representatives will be wearing burgundy shirts with the Join Team Palm Beach Schools logo. Feel free to ask them questions as needed or visit the “Ask HR” table in both Expo Centers



**YOUR
BEST
CHOICE!**

THE SCHOOL DISTRICT
OF PALM BEACH COUNTY



EDUCATE • AFFIRM • INSPIRE



*Thank You for your interest in the
School District of Palm Beach County,
and we look forward to seeing you at the
2024 Team Palm Beach Schools Job Fair!*



**YOUR
BEST
CHOICE!**

THE SCHOOL DISTRICT
OF PALM BEACH COUNTY

A High-Performing School District